

SK SAKIR MOHAMMAD

SALESMAN

Brahmabarada,Jajpur ,755005,India
+91 7991019769
sksakirmohammad560@gmail.com



CAREER OVERVIEW

Proven track record in exceeding sales targets, fostering client relationships, and closing deals. Skilled in market analysis, negotiation, and customer service. Results-oriented team player with a passion for driving revenue growth and achieving sales excellence.

EDUCATION

HIGHER SECONDARY
EDUCATION
C.M HIGH SCHOOL 2016

SKILLS

- Basic computer literacy skills
- Organizational skills
- Strategic planning and scheduling skills
- Time-management skills
- Verbal and written communication skills

PERSONAL INFORMATION:

passport Number:- V9500784

Date of Expiry-28/07/2032

Issue Place:-Bhubaneswar

Date of Birth:-29-10-2001

EXPERIENCE

Office Staff

KINGNSTAR MOBILES, JAJPUR 2021-2022

- Help colleagues and set up the office in a way that streamlines processes
- Sort and distribute correspondence as soon as possible
- Ensure information is accurate and valid by creating and updating records
- Plan and schedule meetings and appointments

Office Clerk

ISTEYAK ELECTRONICS 2022-PRESENT

- Help colleagues and set up the office in a way that streamlines processes
- Sort and distribute correspondence as soon as possible
- Ensure information is accurate and valid by creating and updating records